

## ATTESTATIONS

All NWCA Exam Candidates are required to attest to meeting all eligibility requirements and acknowledge understanding of NWCA's confidentiality and testing policies, including policies concerning misconduct, and the disciplinary recourse for violating those policies.

Please read carefully. You MUST attest to the following statements in order to take this NWCA examination:

- 1) I am the actual Exam Candidate registered for this exam and no other person is completing this registration on my behalf.

PLEASE NOTE: Unless granted an exception by NWCA for group or student registration, individual earner registration must be performed by the Exam Candidate only; Parents, teachers, school officials or any other party are not permitted to register on the candidate's behalf. All Exam candidates are bound by the attestations made during the exam application process.

- 2) I possess either a high school diploma or the equivalent.

PLEASE NOTE: Juniors and seniors in high school pursuing a high school diploma and/or current GED candidates have the opportunity to take an NWCA credential or microcredential exam provided that, should they pass the exam, their digital badge and/or certificate will be provisional until such time as they have received their diploma and/or passed the GED.

- 3) Prior to taking the exam, I have or will have successfully completed a high school or college class, training program, course, or I have relevant work experience.
- 4) I have read the NWCA Handbook for this examination and attest that I meet all of the examination's eligibility requirements and I agree to abide by the rules and policies described in the Handbook.
- 5) I understand that all assessment questions are the copyrighted property of NWCA. The removal or attempt to copy or remove questions or other assessment material is prohibited. It is forbidden under federal copyright law to copy, reproduce, record, distribute, or disclose these assessment questions by any means, in whole or in part. A violation of this type can result in civil and criminal penalties.
- 6) I certify that I will not cheat or violate the confidentiality of the examination. Cheating or violation of confidentiality may be defined as, but not necessarily limited to the following:
  - a) Obtaining help from any other person during the examination
  - b) Communicating with or giving help to another candidate during the examination
  - c) Using notes, books, or any other sources of information during the examination

- d) Using electronic programmable devices, such as calculators, cell phones and PDAs during the examination
  - e) Reproducing or making copies of an NWCA examination or test questions by any means,
  - f) Memorizing and reproducing test questions
  - g) Soliciting test questions from previous candidates
  - h) Discussing or disclosing the contents of the examination by any means
  - i) Providing false or purposely misleading information when applying for, registering for, or completing an exam.
- 7) I understand that NWCA will publish a list of Credential earners and that the state regulatory board may be notified if my badge expires or is revoked. Unless required by law, my name will not be released to any party in conjunction with my test score without my permission.
- 8) I understand that any claim I may have related to the good-faith enforcement of these policies or the unintentional damage or loss of my exam records will not exceed the amount of my application fee for this examination.

I attest that by signing this form, I have read and understand the above, that the information I have provided is complete and accurate to the best of my knowledge and belief, and I further understand that NWCA may revoke my credential(s) if I provided any false or incomplete information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email or mail the completed Attestations Form and supporting documentation to:

**Email**

[info@nwca.org](mailto:info@nwca.org)

**Mail**

National Workforce Career Association  
6031 University Blvd., Ste 300  
Ellicott City, Maryland 20143